

RECEIVED
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MARLBOROUGH

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: MPS SCHOOL COMMITTEE MEETING

2023 OCT -5 AM 8:34

Date: TUESDAY, OCTOBER 10, 2023

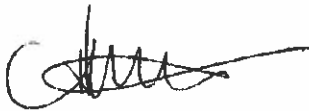
Time: 7:30 PM

Location: 17 WASHINGTON STREET, SCHOOL COMMITTEE ROOM

Agenda Items to be addressed:

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - A. MHS Student Advisory Committee
4. Committee Discussion/Directives
5. Communications
6. Superintendent's Report
 - Assistant Superintendent of Student Services & Equity Report
7. Acceptance of Minutes
 - A. Minutes of the September 26, 2023 School Committee Meeting
8. Public Comment
9. Action Items/Reports
 - A. New England Innovation Academy
 - B. Acceptance of Donations and Gifts
10. Reports of School Committee Sub-Committees
11. Members' Forum
12. Adjournment

Respectfully submitted,



Heidi Matthews, Secretary
Marlborough School Committee

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.P

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 3A

**For School Committee Meeting of
October 10, 2023**

SUBJECT: MHS Student Advisory Committee Update

Person(s) preparing Agenda Item: Dr. Daniel Riley

Title: Principal

Listing of Attachments (supporting documentation):

SAC Members & Agenda

BACKGROUND:

The Student Advisory Committee updates the School Committee on various activities at Marlborough High School a few times each year.

STATUS:

SAC presenting (list of topics attached)

RECOMMENDATION:

That the students are acknowledged for their updates for MPS.

Recommended by:



Recommended by the Superintendent:



10/2017

Dr. Daniel J. Riley, Ed. D. • Principal
Marlborough High School
431 Bolton Street, Marlborough, MA 01752
(508) 460-3500, ext. 17140 • driley@mps-edu.org

Student Advisory Committee Members

Risha Khanderia* (12th)	risha5823@k12.mps-edu.org
Katalina Cartes Guzman (11th)	katalina12327@k12.mps-edu.org
Atul Modur (10th)	atul11638@mps-edu.org
Taylor Cronis (9th)	taylor11503@k12.mps-edu.org
Tayla Stempson (9th)	tayla11586@k12.mps-edu.org

*School Committee Representative

Student Advisory Committee Agenda October 10, 2023

- Katalina Cartes Guzman - Driver's Education
- Atul Modur - Continuation of Accelerated Math Program into High School
- Taylor Cronis - Freshman Orientation
- Tayla Stempson - Fall Sports

SCHOOL COMMITTEE SUPERINTENDENT UPDATE

TO: MARLBOROUGH SCHOOL COMMITTEE

FROM: MARY MURPHY, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S UPDATE

DATE: 10/10/2023

1. Current District Enrollment: Assistant Superintendent O'Brien will be updating the committee tonight on our current McKinny Vento enrollment. Committee members have requested an updated enrollment report. I am reporting the overall district enrollment (students attending in-district classes), and elementary class size.

Below is the district enrollment as of October 6, 2023:

**2023-2024 Marlborough Schools Active Enrollment
District Schools**

	Total	Early Childhood Center	Charles Jaworek Elementary School	Francis J. Kane Elementary School	Richer Elementary School	Goodnow Brothers Elementary School	1LT Charles W. Whitcomb School	Marlborough High School	Marlborou gh Alt. Ed
Total	4832	240	684	521	585	810	961	994	37
PK	240	240							
KF	423		109	75	106	133			
01	429		129	91	83	126			
02	460		122	97	95	146			
03	444		97	92	101	154			
04	419		121	85	96	117			
05	425		106	81	104	134			
06	296						296		
07	299						299		
08	366						366		
09	215							215	
10	277							270	7
11	286							279	7
12	240							217	23
SP	13							13	

All data based on Aspen records as of 10/6/2023

District enrollment: there has been an increase of 105 students in the last month. The elementary schools enrollment increased from 10 to 22 (Goodnow) students.

Elementary class size:

Jaworek Elementary							Kane Elementary						
Grade	Actual FY23			Actual FY24			Grade	Actual FY23			Actual FY24		
	Actual	Classes	Avg	Enroll	Classes	Avg		Actual	Classes	Avg	Enroll	Classes	Avg
KF	122	6	20.3	109	6	18.2	KF	86	4	21.5	75	4	18.8
1	130	6	21.7	129	6	21.5	1	96	5	19.2	91	4	22.8
2	103	5	20.6	122	6	20.3	2	87	4	21.8	97	5	19.4
3	105	6	17.5	97	5	19.4	3	81	4	20.3	92	5	18.4
4	114	5	22.8	121	5	24.2	4	83	4	20.8	85	4	21.3
5	102	5	20.4	106	5	21.2	5	67	4	16.8	81	4	20.25
Totals	676	33	20.5	684	33	20.7	Totals	500	25	20.0	521	26	20.0

Richer Elementary							Goodnow Bros. Elementary						
Grade	Actual FY23			Actual FY24			Grade	Actual FY23			Actual FY24		
	Actual	Classes	Avg	Enroll	Classes	Avg		Actual	Classes	Avg	Enroll	Classes	Avg
KF	89	5	17.8	106	5	21.2	KF	125	6	20.8	133	6	22.2
1	92	4	23.0	83	5	16.6	1	137	6	22.8	126	6	21.0
2	101	5	20.2	95	5	19.0	2	146	7	20.9	146	6	24.3
3	85	5	17.0	101	5	20.2	3	120	6	20.0	154	7	22.0
4	98	5	19.6	96	4	24.0	4	128	6	21.3	117	6	19.5
5	80	4	20.0	104	4	26.0	5	135	6	22.5	134	6	22.3
Totals	545	28	19.5	585	28	20.9	Totals	791	37	21.3	810	37	21.9

District Wide Elementary Enrollment

Grade	FY23	FY24
K	21	21
1	21	21
2	22	22
3	21	22
4	19	18
5	18	19
Total	122	123

Grade	FY24	Classes	Avg
K	423	21	20.1
1	429	21	20.4
2	460	22	20.9
3	444	22	20.2
4	419	18	23.3
5	425	19	22.4
Total	2600	123	21.1

2. Superintendent Goals: I have included a draft of my goals for your review and comments. At the next scheduled meeting, I will ask you to accept my goals. If there are any edits, additions, questions, or changes, please contact me, so I can send out a revision as necessary.

Respectfully Submitted,
Mary Murphy
Superintendent of Schools

Superintendent's Goals FY2024

Goal 1: (Student Learning Goal) Instructional Leadership

Through the continued implementation of the District Strategy for Improvement and District Improvement Plan, the Superintendent monitors and supports principals and instructional staff through observations and feedback to ensure that instructional practices in all settings reflect high expectations regarding content and quality of effort and work, engage all students, and are personalized to accommodate diverse learning styles, needs, interests, and levels of readiness.

Marlborough Public Schools is committed to at least 60% of our students in each grade level (K-10) meeting or exceeding their projected growth target as measured by the 2024 spring NWEA assessments in both math and reading. The Superintendent will monitor and assess progress across all schools and content areas to ensure that all instructional staff are supported to implement effective and rigorous standards-based units of instruction consisting of well-structured lessons with measurable outcomes.

Key Actions

1. The FY25 budget will continue to support the District's Strategy for Improvement.
2. By mid-November, the superintendent will complete with all principals and district administrators Steps 1 and 2 of the Educator Evaluation Cycle (Self-Assessment; Analysis, Goal Setting, and Educator Plan Development).
3. By the end of February, the superintendent will complete Formative Evaluation conferences with each principal and the district administrators the superintendent supervises.
4. Conduct at least bi-weekly visits at each school and walk-through classrooms with building principal.
5. During school visits, and monthly individual meetings with the principal, ask the principals to share their observation of instructional high expectations.
6. Review class and school wide NWEA growth and achievement with building principals during monthly individual meetings and district growth and achievement during district leadership meetings.
7. Monitor the frequency of principal visits to classrooms and review the quality of their feedback to teachers.
8. By June 30, complete Summative Evaluation Reports for district administrators and teacher/professional staff and analyze goal attainment.

Benchmarks

1. Calendar of administrative team meetings (process).
2. Completed Educator Plans (process).
3. Log demonstrating at least biweekly visits per school (process).

4. Log demonstrating frequency of principal visits to classrooms (process).
5. Analysis of principal feedback to teachers (outcome).
6. Analysis of Summative Evaluation Reports demonstrates meets or exceeds rating on 95 percent of district administrator and teacher/professional staff goals (outcome).
7. Completed School Improvement Plans aligned with goals identified in the District Strategy for Improvement (outcome).

Goal 2: (Professional Practice) New Superintendent Induction Program. Continue to develop skills in strategy development, data analysis, and instructional leadership by completing the second year of the New Superintendent Induction Program and earning at least Proficient ratings on each major assignment.

Key Actions

1. Attend four daylong sessions and five half day sessions.
2. Complete all assignments.
3. Consult with my assigned coach up to four hours monthly.

Benchmarks

1. Calendar documents attendance and contact with coach (process).
2. Rubric rating on each assignment demonstrates proficiency (process and outcome).

Goal 3: (District Improvement) During the 2023-2024 school year, I will support, monitor, and assess principals' proficiency to support educators' incorporation of the MPS 6 EL instructional strategies designed to improve student comprehension and instructional practices and assess their impact on student growth and achievement.

Key Actions

1. During school visits, observe classrooms with the principal and share evidence of implementation of SEI strategies as outlined in the district's goal.
2. Review class and school-wide implementation of SEI Strategies with building principals during monthly individual meetings. Review and provide feedback to principals on action plans and revisions to these plans to support educators to meet their goals.
3. Review principal's school-wide assessment data, and the impact of school specific actions to growth and achievement.

Benchmarks

1. Schedule of meetings with principals (process).
2. Superintendent/Principal data meetings scheduled throughout year (process).
3. Revised School Improvement Plans reflecting new goals based on school and classroom specific data (outcome).

Goal 4: (District Improvement) The Superintendent will support the learning and growth of all students and the success of staff by leading the principals to identify, implement, monitor, and revise school and classroom expectations. The Superintendent will lead the district leadership team to assess the success of the August-February implementation and create a plan that includes revisions, if needed, by May 2024.

Key Actions

1. By August 2023 provide professional development to building based and district leaders on PBIS and setting school-wide expectations.
2. By September 2023, ensure that all building leaders include an overview of the school-wide expectations to all staff and share plan for when expectation lessons will be taught to preK-12 students.
3. Provide consultant to building leaders and teams to support consistent district-wide implementation of PBIS.
4. By January 2024, implement district-wide common discipline responses.

Benchmarks

1. Summer trainings completed (process).
2. Consultant identified and supporting school teams(process).
3. Common PBIS model, expectations, and discipline procedures implemented district-wide (outcome).

Goal 5: (District Improvement) The Superintendent will support the learning and growth of all students and the success of staff by leading the principals to develop systems and supports improve student attendance. The Superintendent will lead the district leadership team to assess the success of the August-May implementation and create a plan that includes revisions, if needed, by July 2024.

Key Actions

1. During the summer of 2023, meet with leadership team to create a district-wide common system and expectation to track, document, and communicate with students and family's attendance issues.
2. Create common model for school-based attendance meetings.
3. Provide TalkingPoints to staff to communicate with families.

Benchmarks

1. District-wide common attendance letters, family outreach timelines, and tracking of attendance data (process).
2. District Leadership Team agenda with attendance progress noted(process).
3. School attendance targets met(outcome).



Marlborough Public Schools

**Jody O'Brien • Assistant Superintendent of
Student Services & Equity**
25 Union Street, Marlborough, MA 01752
(508) 460-3509 ext. 13820 • jobrien@mps-edu.org

Assistant Superintendent of Student Services & Equity Report to School Committee Regular Session October 10, 2023

Marlborough Public Schools is in the process of submitting our October 1 student data report to DESE. Below is an overview of some of the data highlights in comparison to student data from October 1, 2020.

	October 2020	October 2021	October 2022	October 2023
Total Enrollment	4,795	4,755	4,765	4,875
Homeschool	69	64	71	67
Multi-Language Learners (MLL) (K-12)	1,146	1,235	1,414	1,483
Special education students	834	791	786	792
Students in Foster Care	7	14	18	15
McKinney-Vento students	40	32	38	144

Historical Out of District Special Education Placement Breakdown:

	Total # OOD	Collaborative	Private Day	Residential
October 2020	55	24	28	3
October 2021	52	22	28	2
October 2022	46	19	26	1
October 2023	54	26	28	0

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It is the policy of the Marlborough Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its education programs, services, activities or employment practices.

Current MKV Breakdown as of October 5, 2023:

	ECC	Goodnow	Jaworek	Kane	Richer	Whitcomb	MHS/METAS	Total
As of 9/14/23	8	14	7	20	25	23	24	121
As of 10/5/23	8	14	7	31	28	26	30	144
	Holiday Inn Total	Extended Stay Total	Best Western Total	State Shelter Total		MKV Other Total	MKV Families with School-aged Children	
As of 9/14/23	28	16	8	52		69	94	
As of 10/5/23	32	16	14	62		80	115	
	EL#-28	EL#-14	EL#-13	EL#-55		EL#-48		

- The number of students reported as homeless at the start of this school year is nearly four times the number from last October, with expectation that this number will continue to increase as additional families are placed in designated shelters. Not counting students from these designated shelters, the number of students already enrolled in Marlborough who have become homeless as doubled. Our wrap around service staff is currently supporting 115 homeless families with students in our schools. Given the significant volume of MKV families that they have needed to support, there has been very little time to provide supports and services to other students and families that have been referred. A proposal for additional staffing in this area will be presented to the committee at a future meeting.
- The school district and the City of Marlborough receive on-going communications from multiple sources about new families that are reported to be placed at one of the three hotels that have been designated as shelters. Information that the City receives has conflicted with information that the district is receiving. There has not been a single time when initial information that has been provided to either that has been accurate. Most often, the number of school-aged children that need to be enrolled has been lower than information that we receive from the State. An example of this is an email that we received from the state on Wednesday indicating that there were 9 additional families placed at the Best Western and approximately 16 school-aged children that needed to be enrolled. There were only 5 school-aged children that were newly-placed and we could not get verification on the number of families. There have also been times when school-aged children are already enrolled in other districts and are being transported back to those schools. Initial information received needs to be regarded with caution until its accuracy is verified.
- There has been a 4.7% increase in the number of Multi-Language students enrolled compared to last October's reporting. Most of this increase can be attributed to students who have been placed in one of the three designated State shelters in the city. Funds received from the State's Supplemental budget in FY23 is funding a classroom teacher and an EL teacher at Kane to accommodate increased enrollment in that school. There may be additional EL teachers and paraeducators proposed to be funded by FY24 Supplemental funding as we continue to examine services and potentially enroll more students.
- Special education Out of District placements has been overall consistent for several years, however the district did have five students in out of district placements enroll during the summer that we will need to include in the next fiscal budget. The districts that they are coming from are fiscally responsible this school year.



Marlborough Public Schools

School Committee
District Education Center
25 Union Street, Marlborough, MA 01752
(508) 460-3509

Call to Order

September 26, 2023

1. Mrs. Bodin-Hettinger called the regular meeting of the Marlborough School Committee to order at 7:30 p.m. at 17 Washington Street, Marlborough, MA. Members present included Daniel Caruso, Earl Geary, Katherine Hennessy, Heidi Matthews, and Denise Ryan. Also present were Superintendent Mary Murphy, Assistant Superintendent of Teaching and Learning, Robert Skaza, Assistant Superintendent of Student Services and Equity, Jody O'Brien, and Director of Finance and Operations, Tom Lafleur. MEA Representative Elton Thomas was also present.

This meeting is being recorded by local cable, WMCT-TV, and is available for review.

2. **Pledge of Allegiance:** Mrs. Bodin-Hettinger led the Pledge of Allegiance.

3. **Presentation:** None.

4. **Committee Discussion/Directives:** None.

5. **Communications:** None.

6. **Superintendent's Report:**

Superintendent Murphy shared that her Superintendent Induction Program has begun for the second year. She now has a new coach, Maryellen Brunelle.

Superintendent Murphy presented on school and district MCAS and Accountability findings. The details can be found in her report.

A. Director of Finance and Operations Report

Mr. Lafleur, the Director of Finance and Operations, provided an update on the Richer Elementary MA School Building Authority (MSBA) eligibility period.

Mr. Lafleur shared that six routes in Marlborough are without bus drivers. Two drivers are currently training for their CDL licenses. The district routes without permanent drivers have been covered by combining routes and buses doubling back. However, there are a few elementary routes that are 30 minutes late each day.

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B. Assistant Superintendent of Teaching & Learning Report

Dr. Skaza, the Assistant Superintendent of Teaching and Learning, reported that 45 new hires attended New Staff Orientation. He thanked the IT Department for their support with this event.

Dr. Skaza shared that the mentoring program is now active. Mentors and mentees met virtually on September 14th. All first-year educators in the district take part in this program.

New hires were trained in a two-day overview on Tier 1 practices. Whitcomb School finished their next series of Tier II trainings on September 21st. MHS will start the Tier II training series on September 27th. The Supervisor of Social-Emotional Learning, Lindsay Castro, is completing an apprenticeship to become an official trainer.

Dr. Skaza reported that the FY24 ESSA grants were accepted with a start date of August 8, 2023.

7. Acceptance of Minutes:

A. Minutes of the September 12, 2023 School Committee Meeting

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve these minutes.

Motion passed 6-0-0.

8. Public Comment: None.

It should be noted that members of the public may provide comment via email before the meeting to superintendent@mps-edu.org. Public comment is a time for your comments to be heard by the committee; it is not a question-and-answer session.

9. Action Items/Reports

A. MHS Staggered Openings for 2023-2024

The MHS staggered opening dates are October 11th, March 26th, March 27th, May 21st, May 22nd, June 4th, and June 5th.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve the MHS staggered openings.

Motion passed 6-0-0.



Marlborough Public Schools

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B. MASC Delegate

Motion made by Mrs. Hennessy, seconded by Mrs. Bodin-Hettinger to nominate Mrs. Matthews as the MASC Delegate and Mrs. Hennessy as the alternate.
Motion passed 5-0-1.

C. MASC Resolutions

Mrs. Ryan read each of the eight MASC resolutions, which are attached to this agenda item in detail.

Motion made by Mrs. Matthews seconded by Mrs. Ryan to approve Resolution 1: Full Stable Funding for METCO.
Motion passed 6-0-0.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve Resolution 2: Regarding Investigations and Recommendations for Transportation Bidding Procedures.
Motion passed 6-0-0.

Motion made by Mrs. Matthews seconded by Mrs. Bodin-Hettinger to approve Resolution 3: Regional Transportation.
Motion passed 6-0-0.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve Resolution 4: Diversity, Equity, and Inclusion.
Motion passed 6-0-0.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve Resolution 5: MA School Building Authority as amended.
Motion passed 5-1-0 (Bodin-Hettinger).

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve Resolution 6: School Bus Stop Arm Surveillance Act and Enforcement and Penalties.
Motion passed 6-0-0.

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Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve Resolution 7: Related to MCAS.
Motion passed 6-0-0.

Motion made by Mrs. Matthews, seconded by Mrs. Hennessy to not approve Resolution 8: Safe Storage of Firearms.
Motion passed 5-0-1 (Bodin-Hettinger).

Mrs. Ryan read the proposal to amend the MASC By-laws.
Motion made by Mrs. Matthews, seconded by Mrs. Hennessy to approve this proposal.
Motion passed 6-0-0.

D. Policies for Approval

1. Policy 8.001 Student Welfare/Mandated Reporting

Motion made by Mrs. Hennessy, seconded by Mrs. Bodin-Hettinger to approve this policy.
Motion passed 6-0-0.

2. Policy 8.014 Life-Threatening Allergy

Motion made by Mrs. Hennessy, seconded by Mrs. Bodin-Hettinger to approve this policy.
Motion passed 6-0-0.

E. Special School Committee Meeting on October 17, 2023

Superintendent Murphy proposed that a special School Committee be held on October 17, 2023 to formally welcome guests from the Akiruno exchange program.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve the addition of a School Committee meeting on October 17, 2023.
Motion passed 6-0-0.

F. Acceptance of Donations and Gifts

The Boxing Club. MPS received \$150.00 from The Boxing Club.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve this donation.

Motion passed 6-0-0.

Samantha Perlman. MPS received \$1,150.00 from Samantha Pearlman.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve this donation.

Motion passed 5-1-0.

FY24 FC240 IDEA. MPS received \$1,596,624.00 through this grant.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve this donation.

Motion passed 6-0-0.

FY24 FC262 EC IDEA. MPS received \$70,568.00 through this grant.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve this donation.

Motion passed 6-0-0.

FY24 FC305 Title I. MPS received \$1,024,360.00 through this grant.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve this donation.

Motion passed 6-0-0.

FY24 FC140 Title IIA. MPS received \$294,004.00 through this grant.

Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve this donation.

Motion passed 6-0-0.



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FY24 FC180 Title III. MPS received \$294,004.00 through this grant.
Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve this donation.
Motion passed 6-0-0.

FY24 FC309 Title IV. MPS received \$77,944.00 through this grant.
Motion made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve this donation.
Motion passed 6-0-0.

10. Reports of School Committee Sub-Committees: None.

11. Members' Forum:

Mrs. Matthews has reviewed and signed the warrant.
Superintendent Murphy reminded members of the Whitcomb community that tomorrow night there will be a parent workshop and meeting about the Yondr Pouches from 6-7pm.
Mrs. Hennessy shared that Mrs. Matthews was assigned to the Tournament committee at MIAA. Mrs. Hennessy also began her new role on the Board of Directors of the MIAA.

12. Adjournment:

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to adjourn at 9:10 p.m.
Motion passed 6-0-0.

Respectfully submitted,

Heidi Matthews
Secretary, Marlborough School Committee

HM/jm

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**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9A

**For School Committee Meeting of
October 10, 2023**

SUBJECT: New England Innovation Academy

Person(s) preparing Agenda Item: Mary Murphy

Title: Superintendent

Listing of Attachments (supporting documentation):

June 27, 2023 Signed letter to New England Innovation Academy
NEIA Certificate of Occupancy (2)
October 2023 letter (to be signed)

BACKGROUND:

The New England Innovation Academy is seeking to receive a letter of final approval for their school so that they are recognized by the MA Department of Elementary & Secondary Education.

STATUS:

The final Certificate of Occupancy, received from the City of Marlborough, was received in my office on September 25, 2023.

RECOMMENDATION:

That the School Committee vote final approval to accept New England Innovation Academy as a private school in Marlborough and a representative of the School Committee sign the letter that will be forwarded to the New England Innovation Academy for submission to MA DESE.

Recommended by:

Recommended by the Superintendent:





Marlborough Public Schools

School Committee
25 Union Street, Marlborough, MA 01752
(508) 460-3509

June 27, 2023

To Whom It May Concern:

The New England Innovation Academy, located on Locke Drive in Marlborough, opened its doors in 2021 for students in grades 6-12. A presentation was done for the Marlborough School Committee about the programs at the January 26, 2021 school committee meeting. Former Superintendent Michael Bergeron recommended the School Committee grant conditional approval, pending necessary forms and permits, for NEIA to operate their private school in Marlborough. The committee voted 7-0 to approve the recommendation. The certificate of occupancy (2) was awarded on June 16, 2021.

Please contact me should you need any further information.

Sincerely,

Representative of Marlborough School Committee

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The Commonwealth of Massachusetts
City of Marlborough



In accordance with the Massachusetts State Building Code 9th Edition Section 111.2 this

CERTIFICATE OF OCCUPANCY

Certifies that the building or structure or portion thereof as described herein, complies with the provisions of the Building Code for the following type(s) and occupancy assignment. No change shall be made in the character of occupancy or use of the building or structure without the written approval of the Building Official.

NAME OF PROJECT OR PART: **NEW ENGLAND INNOVATION ACADEMY**

BUILDING/STRUCTURE ADDRESS: **280 LOCKE DRIVE**

BUILDING PERMIT NO.: **BP-2021-000303**

OWNER:

OWNER ADDRESS:

PERMIT DATE: **04/12/2021**

CERNET EDUCATION SCIENCE & TECHNOLOGY

280 LOCKE DRIVE, MARLBOROUGH MA 01762

OCCUPANCY:

OCCUPANT LOAD:

1139

026

DESCRIPTION OF USE OF BUILDING/STRUCTURE (OR PORTION):

FIRST FLOOR CLASSROOM & ASSEMBLY

SECOND FLOOR CLASSROOMS, OFFICE, LIBRARY AREA

SPECIAL CONDITIONS:

YES ☒ NO ☐ AUTOMATIC SPRINKLER SYSTEM PROVIDED

YES ☒ NO ☐ CHECK BY THE

INSPECTOR OR ENGINEER

DATE OF INSPECTION

DATE OF OCCUPANCY

DATE OF EXPIRATION

Date Issued: **04/21/2023**

The Building Official shall be notified within 30 days of any changes in the above information.

Building Official: **Tin Hwang**

TIN HWANG, ORO

Building Commissioner



The Commonwealth of Massachusetts
City of Marlborough



In accordance with the Massachusetts State Building Code 9th Edition, Section 111.2 this

CERTIFICATE OF OCCUPANCY

Certifies that the building or structure or portion thereof, as described herein, complies with the provisions of the Building Code for the following use(s) and occupancy group(s). No change shall be made in the character of occupancy or use of the building or structure without the written approval of the Building Official. **EXPIRATION DATE: December 10, 2021**

NAME OF PROJECT OR PLACE **NEW ENGLAND INNOVATION ACADEMY**

BUILDING/STRUCTURE ADDRESS: **280 LOCKE DRIVE, BUILDING B**

BUILDING PERMIT NO. **BP-2021-000303**

PERMIT DATE: **04/14/2021**

OWNER: **CERNET EDUCATION SCIENCE & TECHNOLOGY**

OWNER ADDRESS: **280 LOCKE DRIVE, MARLBOROUGH MA 01752**

OCCUPANCY	OCCUPANT LOAD	DESCRIPTION OF USE OF BUILDING/STRUCTURE (OR PORTION)
E	323	CLASSROOMS AND OFFICE
SPECIAL CONDITIONS LIMITED AREA ACCESS - CLASSROOMS AND OFFICE SPACE		
YES / NO	AUTOMATIC SPRINKLER SYSTEM PROVIDED	
OFFICE OF THE BUILDING COMMISSIONER 140 MAIN STREET CITY HALL, 2ND FLOOR MARLBOROUGH, MA 01752		Date Issued: 09/10/2021 Building Official: Tin Htway The Building Official shall be notified within ten (10) days of any changes in the above information
		TIN HTWAY, CBO Building Commissioner



Marlborough Public Schools

School Committee
25 Union Street, Marlborough, MA 01752
(508) 460-3509

October 11, 2023

To Whom It May Concern:

The New England Innovation Academy, located on Locke Drive in Marlborough, opened its doors in 2021 for students in grades 6-12. A presentation was done for the Marlborough School Committee about the programs at the January 26, 2021 school committee meeting. Former Superintendent Michael Bergeron recommended the School Committee grant conditional approval, pending necessary forms and permits, for NEIA to operate their private school in Marlborough. The committee voted 7-0 to approve the recommendation. The certificate of occupancy (2) was awarded by the City of Marlborough September 10, 2021 & April 21, 2023.

On the recommendation of Superintendent Mary Murphy, the Marlborough School Committee voted on October 10, 2023 to grant final approval to New England Innovation Academy to operate as a private school in Marlborough.

Please contact me should you need any further information.

Sincerely,

Representative of Marlborough School Committee

www.mps-edu.org

It is the policy of the Marlborough Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its education programs, services, activities or employment practices.

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
AND ACTION COMPILATION SHEET**

**Agenda Item #9B Gifts/Grants
for School Committee Meeting
of October 10, 2023**

SUBJECT: Gifts/Grants to MPS from various sources

Person(s) preparing Agenda item: Patricia Sibilio on behalf of Marlborough Public Schools Staff
Listing of Attachments: Gift/Grant forms:

Grantor/Donor	Beneficiary and Purpose	Amount/Value
1. Marie Esther Health Center	MPS	\$ 250.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
2. United Brethren of Free Masons	Richer School Connections Program	\$300.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
3. O'Connor Studios	Richer School	\$ 1,135.98
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
4.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
5.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
6.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
7.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
8.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		

RECOMMENDATION: That the School Committee accept these gifts and grant monies.

Recommended by the Superintendent: signature on file

Listing of votes attested to by the Chair, Mayor Arthur Vigeant, or the person acting as chair,

_____ Date October 10, 2023

(name of person if other than Mayor)

Original to Grants Manager, copy to Secretary

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9B

**For School Committee Meeting of
October 10, 2023**

SUBJECT: School Supply Donation

Person(s) preparing Agenda Item: Mary Murphy

Title: Superintendent

Listing of Attachments (supporting documentation):

Gift Form

BACKGROUND:

The Marie Esther Health Center held a school supply donation.

STATUS:

The donation of miscellaneous items, crayons, markers, post-its, glue sticks, pencils, notebooks will be shared with students.

RECOMMENDATION:

That the School Committee accept, with gratitude, the donation made by Marie Esther Health Center.

Recommended by:

Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be emailed as an attachment to: psibilio@mps-edu.org and krundlett@mps-edu.org and a hard copy, with signature, sent via interoffice to Karen Rundlett, DEC

ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Patricia Sibilio

Date: 9/29/2023

Position: Executive Assistant

Building: District Education Center

Coordinating Principal/Director/Teacher: Mary Murphy, Superintendent

Funding Source (foundation, corporation, person, etc.): Marie Esther Health Center

Amount of Gift:

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$ 250.00

School supplies - pencils, crayons, markers, glue sticks, notebooks, post-its

Description of Donated Goods:

Describe Purpose or Conditions of Gift:

Describe How Gift Will be Spent:

School supplies will be given to classrooms/students.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: October 10, 2023

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9B

**For School Committee Meeting of
October 10, 2023**

SUBJECT: Acceptance of United Brethren Lodge A.F. & A.M.

Person(s) preparing Agenda Item: Olivia Taralli

Title: Administrative Assistant

Listing of Attachments (supporting documentation):
Notification of Gift form

BACKGROUND:

Richer Elementary School received a monetary donation from United Brethren Lodge A.F. & A.M. to assist students and families who are in need

STATUS:

Richer School has received a monetary donation from United Brethren Lodge A.F. & A.M. A cash donation was made in the amount of \$300.00 and is requested to be deposited in the Richer School activity fund.

RECOMMENDATION:

That the school committee accept, with gratitude, the donation of the funds.

Recommended by: *Lisa Richards*

Recommended by the Superintendent: *Mary A Murphy*



MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

*Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be **emailed** as an attachment to: psibillio@mps-edu.org and krundlett@mps-edu.org and a **hard copy, with signature, sent via interoffice to Karen Rundlett, DEC***

ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Olivia Taralli

Date: 9-20-23

Position: Administrative Assistant

Building: Richer Elementary School

Coordinating Principal/Director/Teacher: Lisa Richards, Principal

Funding Source (foundation, corporation, person, etc.): United Brethren Lodge A.F. & A.M.

Amount of Gift: \$300.00

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Funds received to assist with students in need

Describe Purpose or Conditions of Gift:

To Richer Elementary School

Describe How Gift Will be Spent:

Student support needs

Lisa Richards

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: October 10, 2023

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9B

**For School Committee Meeting of
October 10, 2023**

SUBJECT: Acceptance of O'Connor Studio monetary donation

Person(s) preparing Agenda Item: Olivia Taralli

Title: Administrative Assistant

Listing of Attachments (supporting documentation):
Notification of Gift form

BACKGROUND:

Richer Elementary School received a monetary donation from O'Connor Studios as commission for using their business for school photos

STATUS:

Richer School has received a monetary donation from O'Connor Studios. The check is for \$1,135.98 and is requested to be deposited in the Richer School activity fund.

RECOMMENDATION:

That the school committee accept, with gratitude, the donation of the funds.

Recommended by: *Lisa Richards*

Recommended by the Superintendent: *Mary A Murphy*



MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

*Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be **emailed** as an attachment to: **psibilio@mps-edu.org** and **krundlett@mps-edu.org** and a **hard copy, with signature, sent via interoffice to Karen Rundlett, DEC***

ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Olivia Taralli

Date: 9-21-23

Position: Administrative Assistant

Building: Richer Elementary School

Coordinating Principal/Director/Teacher: Lisa Richards, Principal

Funding Source (foundation, corporation, person, etc.): O'Connor Studios

Amount of Gift: \$1,135.98

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Funds received are commission for using O'Connor Studios for school pictures

Describe Purpose or Conditions of Gift:

To Richer Elementary School

Describe How Gift Will be Spent:

Student Activities

Lisa Richards

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: October 10, 2023